

SAMPLE REPORT

# Carbon Emissions Report 2025

<b>Company</b>	[Company Name] d.o.o.
<b>Report date</b>	June 2026
<b>Reference</b>	CVS-C-SAMPLE-001
<b>Prepared by</b>	Canvass ESG Reporting · canvass.work
<b>Frameworks</b>	GRI Standards, ESRS-aligned
<b>Reporting period</b>	January–December 2025
<b>Methodology</b>	GHG Protocol Corporate Standard
<b>Emission factors</b>	IEA 2024 / IPCC AR6

*This is a sample report for illustration purposes. Company name and specific data have been anonymised. Your actual report will contain your company's data, specific findings, and tailored recommendations.*

# Carbon Footprint Summary

This report presents the Scope 1 and Scope 2 greenhouse gas emissions of [Company Name] for the calendar year 2025. Emissions have been calculated using the GHG Protocol Corporate Standard with country-specific and fuel-specific emission factors.

Scope	Source	Activity data	tCO <sub>2</sub> e
Scope 1	Diesel vehicles (fleet of 6)	14,820 litres	39.2
Scope 1	Natural gas (heating)	8,400 m <sup>3</sup>	15.6
Scope 2	Grid electricity	187,400 kWh	61.8
<b>Total</b>			<b>116.6 tCO<sub>2</sub>e</b>

Total footprint: 116.6 tCO<sub>2</sub>e. Per employee intensity: 2.59 tCO<sub>2</sub>e/employee. Scope 1 represents 47%, Scope 2 represents 53% of total emissions.

## Methodology Notes

<b>Electricity factor</b>	0.33 kg CO <sub>2</sub> e/kWh (national grid average, 2024)
<b>Diesel factor</b>	2.64 kg CO <sub>2</sub> e/litre (IPCC AR6)
<b>Natural gas factor</b>	1.86 kg CO <sub>2</sub> e/m <sup>3</sup> (IPCC AR6)
<b>Calculation approach</b>	Spend-based for fleet; meter-based for electricity and gas
<b>Data quality</b>	Electricity and gas from utility bills (high confidence). Fleet from fuel card statements (high confidence).

## Reduction Opportunities

Based on the emissions profile, the following actions offer the highest reduction potential:

#	Action	Priority	Timeline
1	Switch to certified renewable electricity contract — eliminates Scope 2 (61.8 tCO <sub>2</sub> e/yr)	High	0–6 months
2	Transition 2 vehicles to electric/hybrid on next lease cycle	Medium	6–18 months
3	Building insulation and heating efficiency audit	Medium	6–12 months

4	Set formal Science-Based Target for 2030	Low	12-24 months
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